

~~SECRET~~  
Security Information

ER-4-3769

JUL 24 1953


MEMORANDUM FOR: Acting Deputy Director (Administration)

SUBJECT: OTR Administrative Support Course

1. In accordance with your instructions, a representative of this Office attended those lectures of the new Administrative Support Course given by the Office of Training which appeared to include security matters. The report of such security monitoring is attached, and it contains recommendations to the effect:

- A) that the Security Office participation in the lectures be more comprehensive;
- B) that other courses having security aspects be coordinated with the Security Office; and
- C) that the OTR practice of using "assumed names" be replaced by conformance to regulations regarding pseudonyms.

2. We are taking steps promptly to correct the deficiency on our part covered by recommendation (A) and are offering our security advice and counsel to the Office of Training concerning the two other recommendations.

  
Colonel, GSC  
Security Officer, CIA

25X1A9a

Attachment - 4 page report

~~SECRET~~  
Security Information